Northwell Health
Student Rotation Portal
Student

Browser Recommendation: Google Chrome

Contents

1. Student Notification

Students will receive an email notification from the Cornerstone Learning Management System indicating that an account has been created and enrolled in the required courses that need to be completed prior to the scheduled educational experience at a Northwell Health facility.

This email will come from cornerstone@northwell.edu with the subject line "[ACTION NEEDED] Student Rotation Portal: 2024-2025 Training Module Requirements" as shown below.

PLEASE NOTE: **This email notification will be received approximately 12-24 hours after your school coordinator creates your profile and enters the corresponding rotation/educational experience start date, end date and Northwell Health facility into the Northwell Health Student Rotation Portal.**
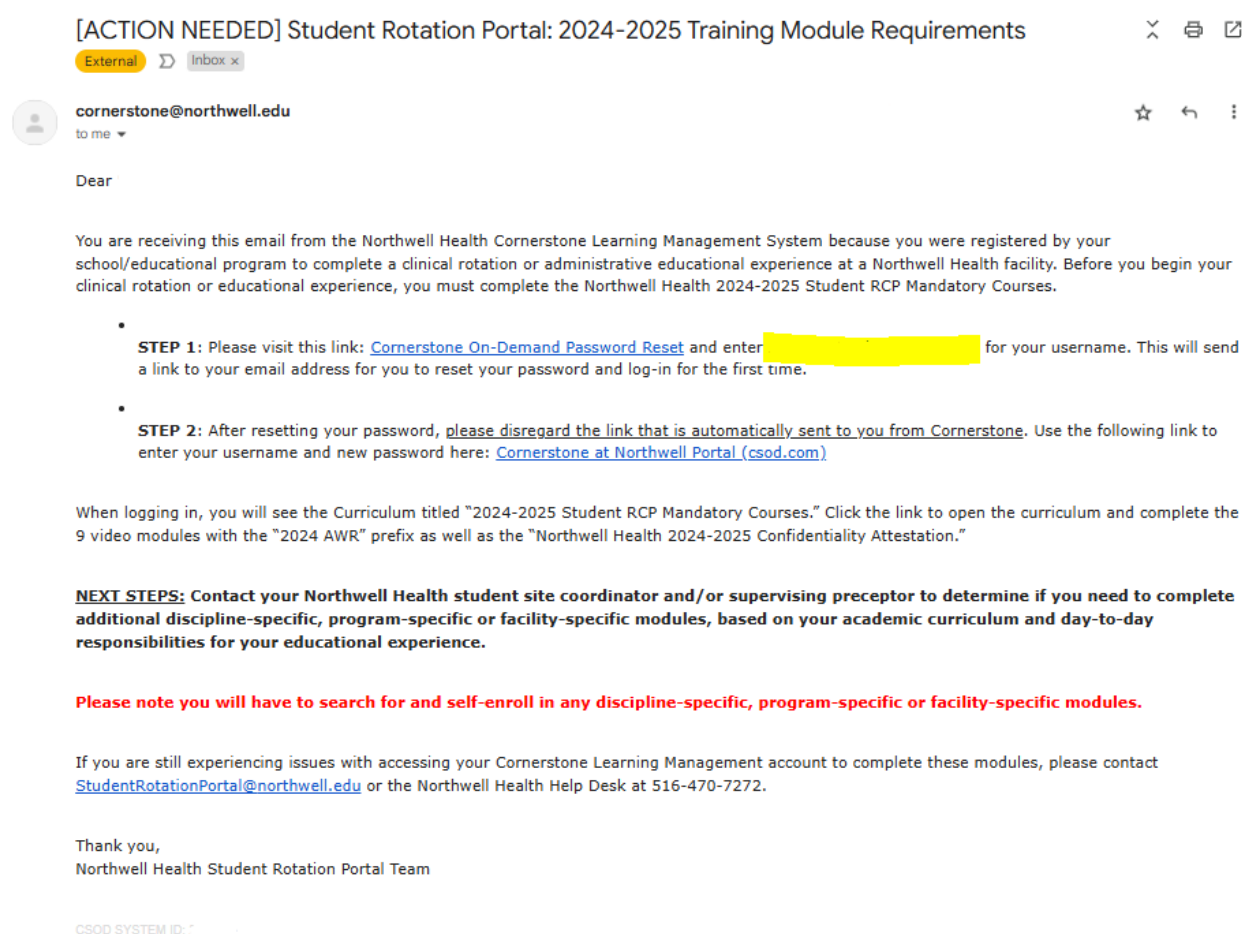
The email will provide a link that will direct the student to enter the student's **school email address** to create/reset the Cornerstone password.

2. Resetting Your Password

STEP 1: Please visit this link: Cornerstone On-Demand Password Reset and enter your **school email address** for your username. This will send a link to your email address for you to reset your password and log-in for the first time.

Forgot password?

Please enter your Username or User ID and an email containing your password will be sent to you.

Login Credential [   ]

I'm not a robot reCAPTCHA
Privacy - Terms

Cancel   Submit

Forgot password?

A request to reset your account password was received.
If the account is valid and active, the password reset email will be sent to your on-file email address in a few moments.
For additional assistance, please contact your system administrator. Thank you.

OK

After your school email address is entered, the window below will display. Please check your email address or contact studentrotationportal@northwell.edu if the email is not received.
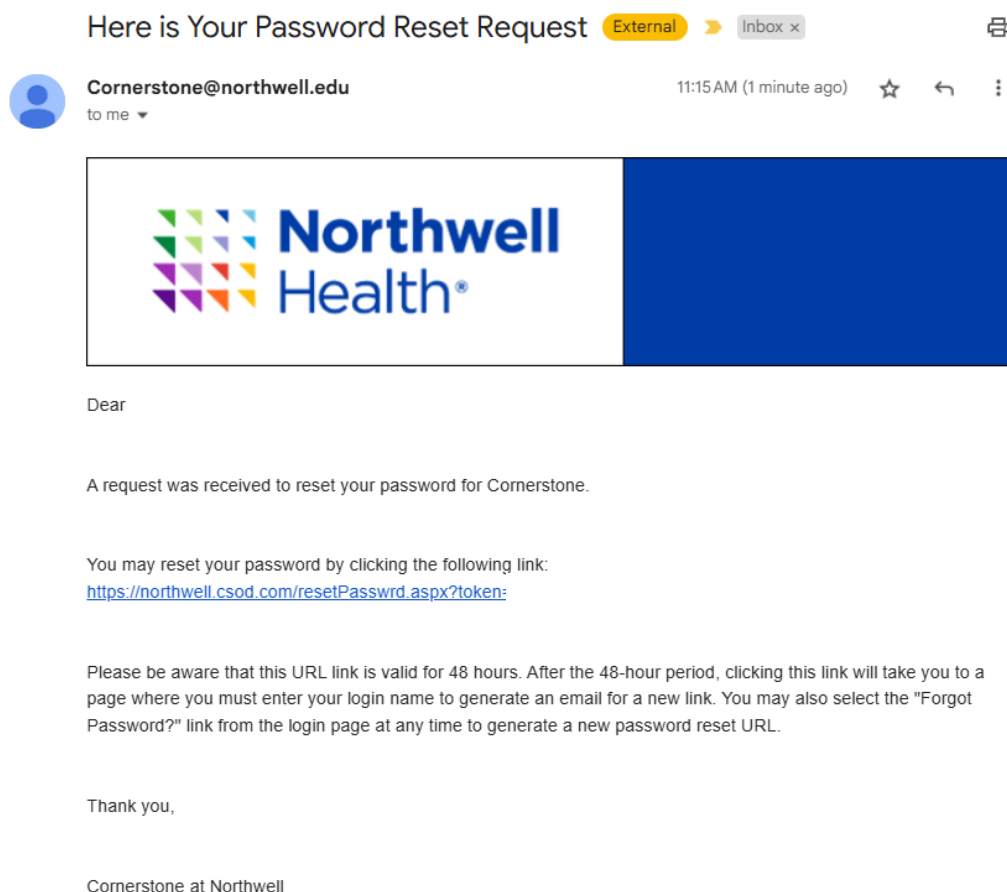
3. Log-In

STEP 2: After resetting your password, please use the **following link** to enter your username and new password here: [Cornerstone at Northwell Portal (csod.com)](#)

Please **do not attempt to log-in using the "Northwell Single-SignOn" feature.** Enter your school email address as your Username and the new Password you created through the password reset process. Then click the blue "Log In" button as seen below:

4. Launching Mandatory Training Modules

Please find the 2024-2025 Student RCP Mandatory Courses curriculum, then click "**Open Curriculum**" on your dashboard to view the training curriculum:
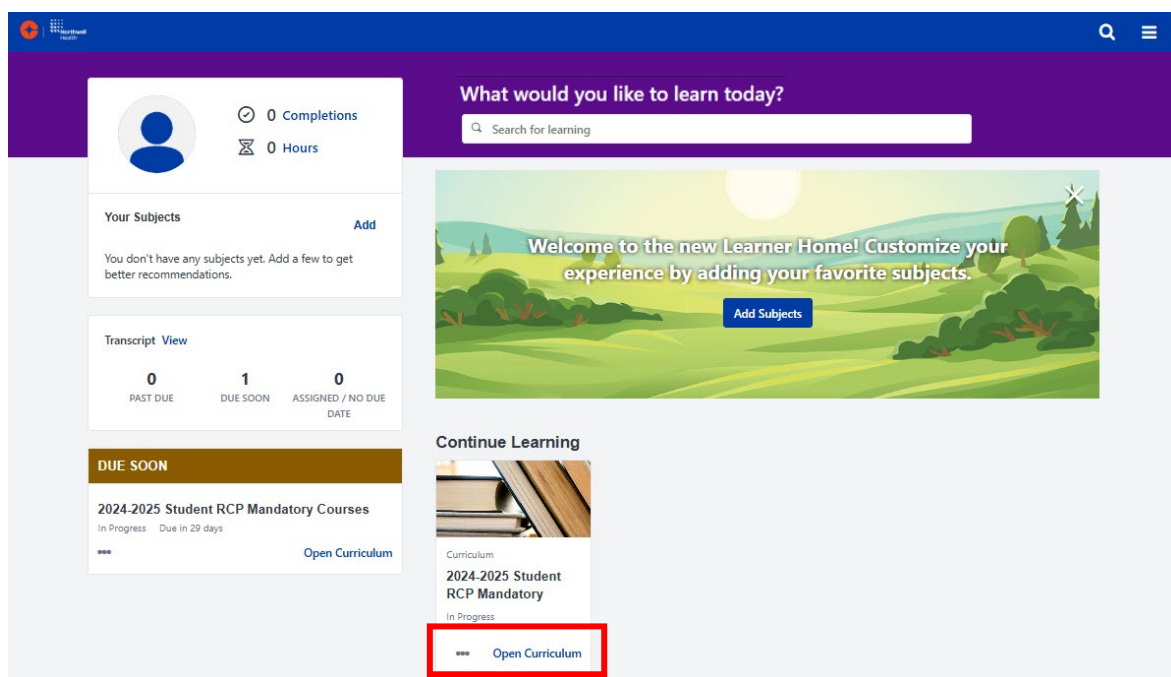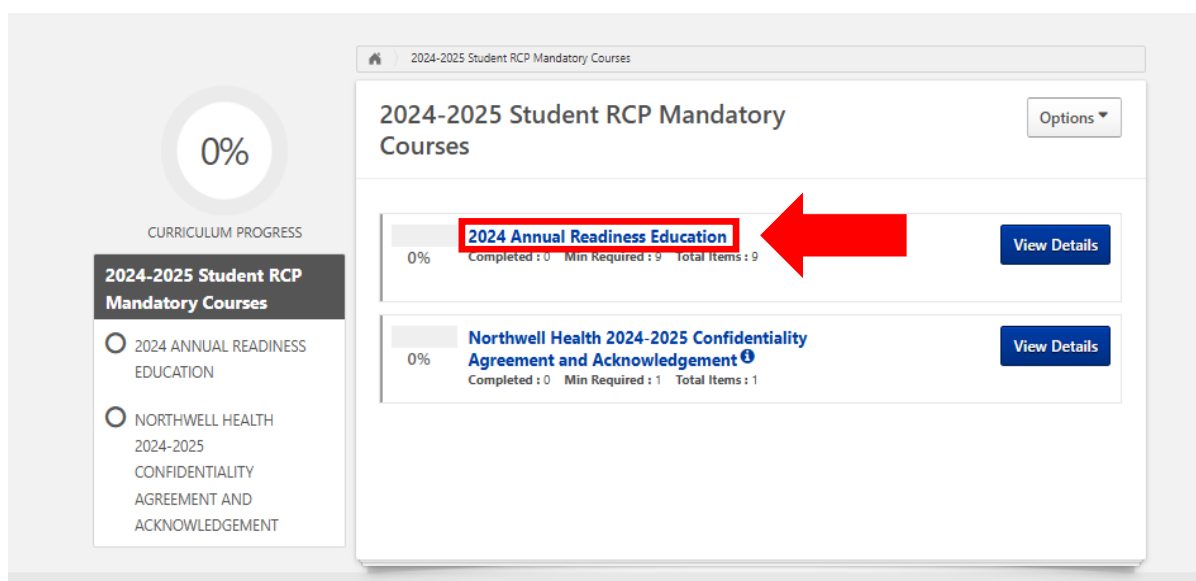

Select "**2024 Annual Readiness Education**" in the window below to review the complete list of modules that must be launched:
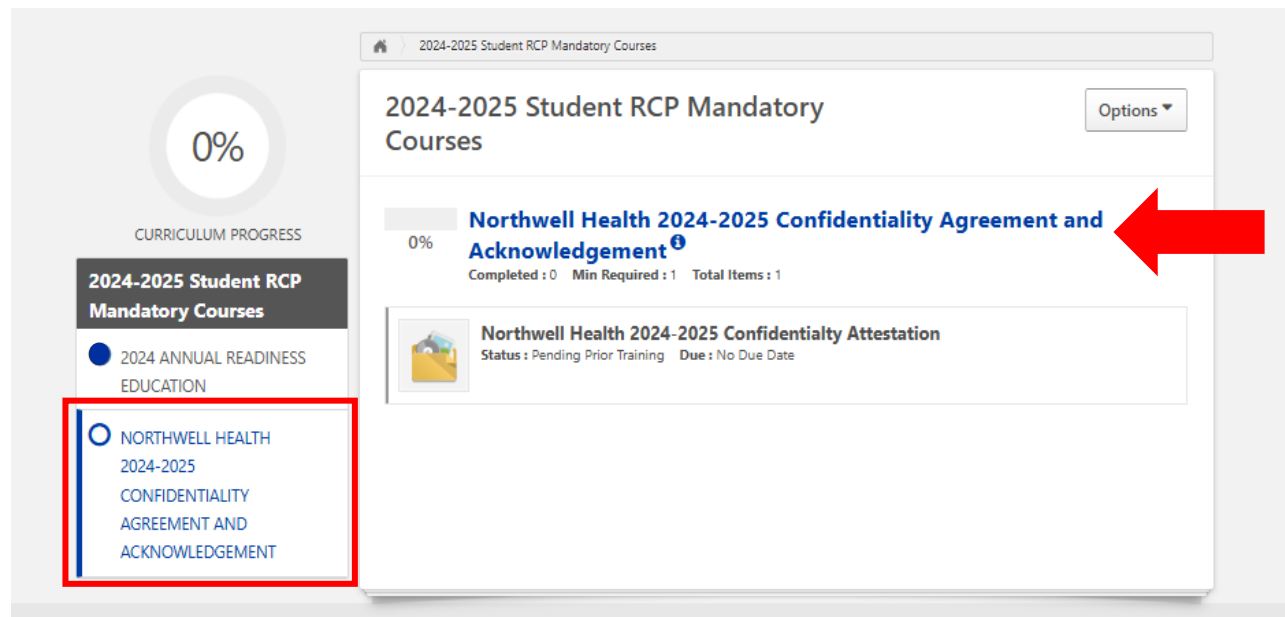
Select "**Launch**" on each course to begin viewing the corresponding module and complete the post-test.

After all the "**2024 Annual Readiness Education**" modules are completed, please select the "**Northwell Health 2024-2025 Confidentiality Agreement and Acknowledgement**" as shown below to launch and click through to complete.

After the Confidentiality Agreement and Acknowledgement module is completed, please allow approximately **12-24 hours** for your training status to update in the Student Rotation Portal profile environment.

It is best practice to alert your school coordinator and Northwell Health Supervisor/Preceptor after you have completed all Training Modules, so they can log into the Student Rotation Clearance Portal to confirm your training status.

PLEASE NOTE: Some Northwell Health Disciplines/Specialties/Facilities require additional training modules to be completed prior to the scheduled educational experience at the Northwell Health facility. It is recommended to check with your Northwell Health Supervisor/Preceptor to confirm if any additional trainings need to be completed in Cornerstone before your scheduled start date.

5. Searching for Discipline-Specific / Site-Specific Courses

Certain Northwell Health Disciplines/Specialties/Facilities require additional training modules to be completed prior to the student beginning the scheduled educational experience. If any additional discipline-specific or site-specific training modules are required, students will need to use the "Search" function to self-enroll.
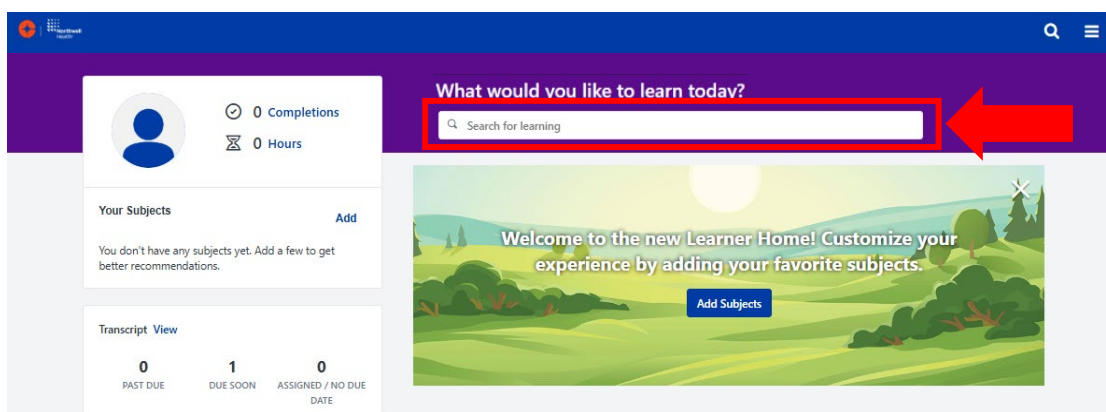
The links listed below are some of the most popular discipline-specific / site-specific training modules that students are asked to complete. **Please be sure to confirm with your Northwell Health Supervisor/Team Member if you need to complete any of these modules prior to searching/self-enrolling.**

NOTE: You will need to already be logged into your Cornerstone account before clicking any of these links to be directed to the correct module:

- Periop-PA/NP/RNFA Student Modules: https://northwell.csod.com/ui/lms-learning-details/app/curriculum/b7a80f32-d77a-4c29-9b6f-020d86582e1e

- Periop-Medical Student Modules: https://northwell.csod.com/ui/lms-learning-details/app/curriculum/c60af247-998b-48b6-960d-4aad4b1dcfe0

- Periop-Surgical Technology Student Modules: https://northwell.csod.com/ui/lms-learning-details/app/curriculum/325d979e-5ab0-4f6a-a6e0-febba42259dd

- Sunrise Order Reconciliation Manager for Providers - https://northwell.csod.com/ui/lms-learning-details/app/course/8fa54e74-dc36-4d52-b5ba-057cc70539b1

- Sunrise Order Entry (CPOE) for Providers – https://northwell.csod.com/ui/lms-learning-details/app/course/936e326b-462b-48ad-a585-a8229dcdca1a

- Sunrise CPOE Assessment for inpatient Providers – https://northwell.csod.com/ui/lms-learning-details/app/course/51f94a20-552f-4962-a651-b9ab85f4d085

- TouchWorks Foundational Navigation and Basic Workflows for Clinical Users: https://northwell.csod.com/ui/lms-learning-details/app/course/28049d0c-9776-494c-8479-717257a43ad3

6. Frequently Asked Questions

I am having difficulty with one of the modules launching/loading:

Please be sure to launch Cornerstone modules using the Google Chrome browser on a laptop/computer (not a mobile device). If you already have Google Chrome, please ensure you are using the most up-to-date version of the browser and clear your cache/cookies in the browser settings if the issue persists.

If following the steps above does not resolve the issue, please contact the **Northwell Health Help Desk at 516-470-7272** to submit a ticket to the attention of the Cornerstone support team for further assistance.

I am a Northwell Health Team Member, do I still need to complete training modules?

Northwell Health Team Members do not need to complete the mandatory training modules, as these requirements are satisfied through the Northwell Health Annual Workforce Education initiative. After your school coordinator enters your valid Northwell Health email address into the Student Rotation Portal, you will be marked cleared for the corresponding training requirements.

Please contact studentrotationportal@northwell.edu for any additional questions or issues.